



# International Degrees Ltd

Financial Training Academy Courses

From the Heart of the World's Main Financial Centre

The Financial  
Training  
Academy Ltd

## iTQ Mortgage Back Office Support Programme

Hands on, Tutor-led  
training at:

Bank, City of  
London

5 Days

The main aim of this qualification is to provide candidates with a comprehensive knowledge of the support programmes used in respect of mortgage advice and develop the IT skills they require to operate in an advisory role for mortgages in the workplace.



## International Degrees Ltd

UEL Knowledge Dock ♦ 4-6 University Way ♦ London E16 2RD ♦ United Kingdom

Phone +44 (0)20 8223 7434 ♦ Fax +44 (0)20 8223 7502 ♦ [info@international-degrees.com](mailto:info@international-degrees.com)

[www.international-degrees.com](http://www.international-degrees.com)

Company Registered in England N° 05912127 ♦ Reg. Off. 35 Beaufort Court, Admirals Way South Quay ,Waterside, London E14 9XL

### LOCAL CONTACT



**What you will Learn**

The main aim of this qualification is to provide candidates with a comprehensive knowledge of the support systems used in respect of mortgage advice and develop the skills they require to operate in an advisory role in respect of mortgages in the workplace. The candidates will become more efficient and productive in their day to day use of IT software packages to Industry standards and, more importantly, they will learn skills which they can apply in their jobs.

**Course Contents**

This Employer-Led qualification involves the following units to make up the entire qualification:

- Make selective use of IT
- Operate a computer
- Spreadsheet software
- E-mail
- Specialist/Bespoke software unit

**Assessments**

NVQ qualifications are not awarded by official exams at the end of the course. Your knowledge is tested by different assessments taking place during your training.

The evidence of the work you have done will be stored in a folder. Once the folder is complete, it will be checked by Internal Assessors and internally verified by our centres' Internal Verifier. Once the assessment has been internally verified and the candidate has passed, we will then register that pass with Edexcel, who will issue you with an official certificate.

**Key benefits**

In this unique NVQ programme you will learn not only the support programmes with mortgage advice, but also how to incorporate key skills in accordance with your role. Great for an introductory course for new recruits

**The Training**

The training will be delivered through a combination of professional training, one to one support and portfolio building.

Candidates will carry out work based tasks to demonstrate the use and application of skills in the work place.

**Formalities and Recognition**

Offered/Awarded by: Edexcel

[www.edexcel.org.uk](http://www.edexcel.org.uk)

Accredited By: Qualifications and Curriculum Authority (QCA).

QAN Number: 100/4217/9

[www.qca.org.uk](http://www.qca.org.uk)

NVQ Level: 1,2,3.

**What qualifications do I gain at the end of the training?**

The Qualification you will gain at the end of your training will be an NVQ in IT User (ITQ).

**5 Days**  
**£Price on Application**

