



Standard Training Programmes - Full List

Training Programmes for Bankers		
CA-BA-01	Business Continuity and Scenario Planning	3 Days
CA-BA-02	Basel II - Operational Risk Overview	3 Days
CA-BA-03	Domestic Payments	2 Days
CA-BA-04	Payments Overview - Yesterday, Today and Tomorrow	2 Days
CA-BA-05	Reducing Risk in Foreign Exchange Settlements	2 Days
CA-BA-06	Remittances - Creating Value	2 Days
CA-BA-07	Managing Risk in Retail Payments Systems	2 Days
CA-BA-08	Surveying the SEPA Landscape - a practical Guide to Implementation	2 Days
CA-BA-09	Taming the Electronic Tiger - Managing Risk in Electronic Banking	2 Days
CA-BA-10	Operations Risk Management - Beyond Compliance	3 Days
CA-BA-11	Managing Risk in Wholesale and Large Value Payment Systems	2 Days
CA-BA-12	International Payments	2 Days
FTA-BA-CerECR	Enhanced Introduction to Credit Risk Management	2 Days
FTA-BA-CerELR	Enhanced Introduction to Liquidity Risk Management	2 Days
FTA-BA-CerEMR	Enhanced Introduction to Market Risk Management	2 Days
FTA-BA-CerEOR	Enhanced Introduction to Operational Risk	3 Days
FTA-BA-CerEPB	Enhanced Introduction to Private Banking etc	3 Days
FTA-BA-CerIAM	Introduction to Asset Management	5 Days
FTA-BA-CerICW	Introduction to How the City of London (Financial Centre) Works	2 Days
FTA-BA-CerIRB	Introduction to Retail Banking	5 Days
FTA-BA-CerIRM	Introduction to Risk Management	5 Days
Financial Services Training		
FTA-FS-CeFA	Certificate for Financial Advisers - IFS	15 Days
FTA-FS-CeMAP	Certificate in Mortgage Advice And Practice - IFS	11 Days
FTA-FS-CerIFR	Introduction to Financial Services Regulation	5 Days
FTA-FS-Cert II MP	Certificate in Mortgage Advice - CII	11 Days
FTA-FS-Cert PFS	Certificate in Financial Planning - CII	11 Days
FTA-FS-CMA	Competency for Mortgage Advice Adv. Diploma - Edexcel	20 Days
FTA-FS-MBSP	Mortgage Back Office Support Programme- Certificate Edexcel	5 Days
Management Training for Smaller Businesses		
IDL-AC-CA01	An Introduction to Practical Cost Management	2 Days
IDT-AB-BP01	Introduction to Business Planning for Small & Start-up Companies	1 Day
IDT-AB-BP02	Introduction to Business Planning for Existing Companies	1 Day
IDT-AB-BP03	Business Planning Workshop for Small & Start-up Companies	2 Days
IDT-AB-BP04	Business Planning Workshop for Existing Companies	4 Days
IDT-AB-BP05	Forecasting for Business Planning	1 Day
IDT-AC-BK01	Practical Double Entry Bookkeeping (1)	2 Days
IDT-AC-BK02	Practical Double Entry Bookkeeping (2)	2 Days
IDT-AC-BK03	Practical Double Entry Bookkeeping (3)	2 Days
IDT-AC-CA08	Practical Cost Management Workshop	3 Days
IDT-AC-CA09	Practical Cost Management Workshop for Manufacturing Companies	3 Days
IDT-AC-CM01	Practical Credit Management	1 Day
IDT-AC-IN01	An Introduction to Accounting for Small Businesses & Sole Traders	1 Day
IDT-AC-MA01	Practical Accounting for Manufacturing	2 Days
IDT-BP-BU01	Creating Budgets & cash flow forecasts for business planning	1 Day
IDT-BP-BP02	Practical Budgeting and Cash Flow Projection	2 Days



All Training Programmes 2

Cultural Awareness Training		
IDT-CC-7S01	Global Capabilities Programme – An introduction cultural awareness	1 Day
IDT-CC-GL112	Global Leadership Development - Tailored Programmes	Varies
IDT-CC-GLnn	Global Leadership - Tailored Programmes	Varies
IDT-CC-GMnn	Global Management Competencies – Tailored Programme	Varies
IDT-CC-IB01	International Business - Managing Across Cultures	2 Days
IDT-CC-IN01	Introduction to Managing a Diverse or Multi-Cultural Workforce	1 Day
IDT-CC-MA01	Managing a Diverse or Multi-Cultural Workforce	3 Days
IDT-CC-NC01	Introduction to Negotiating Across Cultures	1 Day
Human Resources Management Training		
IDT-HR-AB01	Managing Absence and Time Off Work	2 Days
IDT-HR-DE01	Dealing with Discrimination in The Workplace	2 Days
IDT-HR-DG01	Dealing with Disciplinaries and Grievances at Work	2 Days
IDT-HR-DR01	Dismissal & Termination of Employment (including Redundancy)	2 Days
IDT-HR-ER01	General Employment Rights Including Pay & Remuneration	2 Days
IDT-HR-FF01	Work-life balance and Family Friendly Policies	1 Day
IDT-HR-FW01	Practical Flexible Working	2 Days
IDT-HR-HS01	Introductory Health & Safety of Employees	3 Days
IDT-HR-IN01	Introduction to People Management	1 Day
IDT-HR-IN02	Practical People Management for Non-HR Managers	2 Days
IDT-HR-PC01	Performance Management, Appraisals and Capability	2 Days
IDT-HR-RE01	Recruiting and Engaging New Employees	2 Days
IDT-HR-SE01	Dealing with Sensitive Issues in Employment	1 Day
IDT-CC-IN01	Introduction to Managing a Diverse or Multi-Cultural Workforce	1 Day
IDT-CC-MA01	Managing a Diverse or Multi-Cultural Workforce	3 Days
IDT-HR-TD01	Training and Developing Employees	2 Days
Quality Systems and Productivity Training		
IDT-PY-IC01	Improving Productivity in a Construction Organisation	3 Days
IDT-PY-IM01	Improving Productivity in a Manufacturing Organisation	3 Days
IDT-PY-IN01	Introduction to Productivity Improvement	1 Day
IDT-PY-IP01	Improving Productivity in a Public Service Organisation	3 Days
IDT-PY-IS01	Improving Productivity in a Service Company	3 Days
IDT-SS-BB01	Six Sigma Black Belt Training (3 Weeks Delivered over 3 Months)	15 Days
IDT-SS-CW01	Six Sigma Champions' Workshop	3 Days
IDT-SS-GB01	Six Sigma Green Belt Training	2 x 1 Days
IDT-SS-GBF01	Six Sigma Green Belt Foundation training	5 Days
IDT-SS-MA01	Six Sigma Management Briefing	1 Day
IDT-SS-MBM01	Six Sigma Master Black Belt Training	10 Days
IDT-SS-PD01	Designing Six Sigma Products & Processes	5 Days